



SINCLAIR ACADEMY

PARENT COUNCIL ANNUAL GENERAL MEETING

MONDAY 24/08/2026

Present:

School Staff: HT, DHT

Parents/Carers: ALL PC members were present and a number of parents / carers which was great to see.

Apologies: Vivian Bogle, Susan Stephenson

1. Apology for meeting

All noted.

2. Minutes of last AGM

Sent out already. Whoever like a copy of the minute can send an email to the PC email address.

3. Chairman's Report.

Jennifer highlighted things achieved in the past years - attainment of the Gold Rights Respecting School Status, and especially as it was achieved only just over 2 years since the school started; the success of the school survey; new staff being carefully recruited every year to make the school as 'future-proof' as possible, indicating the school is heading in the right direction, were some of the points mentioned. The contributions of the Parent Council to support these ventures were acknowledged.

What the fundraising sub-committee started last year will be built on, to be able to fill the school fund coffers so pupils can enjoy more opportunities at minimal cost.

4. Financial Report

There is no financial report yet. PC bank account was just opened recently in May.

5. External Auditor

There is a need to appoint an external auditor now against next year.

Parent/cares can volunteer or recommend someone. The PC would vote on anyone that shows interest. No particular qualification is needed as long as the person can analyse data/figures provided.

6. Matters arising – Voting

There are 4 office bearer position in PC and 8 more spaces for members of the PC. Other parents are welcome as part of Parent Forum.

Every year office holders step down and can be re-elected if there is no other volunteer for the post.

In the absence of any volunteer, Jennifer happy to chair again after 3 years. Terrie and CJ nominated Jennifer again.

John stepping down from Vice chair. CJ volunteered to be the new Vice Chair. Jennifer and Hannah nominated CJ.

In the absence of any volunteer, Gosia happy to continue as the treasurer. CJ and Terrie nominated Gosia.

In the absence of any volunteer, Tolu happy to continue as the secretary. Gosia and CJ nominated Tolu.

It will be good to look at the constitution this year for adjustment around the number making up the PC as the school grows.

All old members returned and 2 new members joined the PC. There is representation from every year group.

7. Fundraising Committee –

Terrie was nominated to head the fundraising committee, going forward. She would be bringing updates to the PC, but the fundraising committee remains an affiliation of the PC.

8. AOB

None